

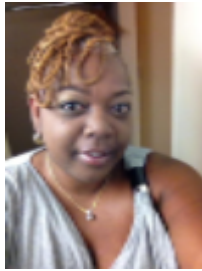
No images? [Click here](#)



Brought to you by:  

OUR NEXT GENERAL MEETING**DATE: May 7th****TIME: 6:30 pm (sign in starts at 6:15pm)****This month our class will be held using Zoom.****REGISTRATION IS REQUIRED****BY 5:00 pm MAY 5TH****(See registration instructions)****TOPIC: Professionalism in Family Child Care****NEXT BOARD MEETING : May 14th using ZOOM.****Contact Rhonda Watson if you would like to participate.****We will also have a meeting on May 21st. Check your email for registration information.**[Visit Us on the Web](#)[Board of Directors](#)[Committee Chairpersons](#)[Provider Resources](#)

Click on the button above to get information on our Board & Committee Members.

**From Rhonda (President)**

We will hold our Board of Directors annual election this Thursday, May 7 .

Check your email for the "ballot." If you don't see your name listed, and there is a blank next to a position, please, PLEASE contact Nancy Cauley (443) 472-8968 or Rhonda Watson (443) 542-9414 IMMEDIATELY! We would love to have your help on the 2020-2021 Board of Directors!

**From Uyen (VP of Education)**

Hi everyone! In May, we will explore a new way of learning through Zoom. Either in person or on-line learning, we all learn about the difference between fears, phobia, & anxiety as well as identify strategies and activities to help children learn to cope based on the class, "There is a Monster in My Closet." Hope everyone stays safe and healthy to get through this pandemic.



From Aisha (Vice President of Membership)

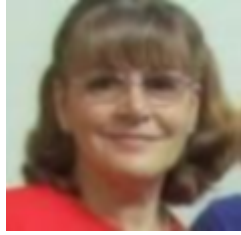
If you need to change your name, address, phone number, email address or you are missing a certificate please contact the VP of Membership at hcfccavpmembership@gmail.com

Please check your email for renewal information. Be sure to pick up your receipt and new cards after you have renewed.

**From Melissa (Newsletter Editor)****Newsletter Deadlines**

Due Date	Newsletter Month
May 17th	June
July 15th	Summer Newsletter

Please send your newsletter contributions to newsletterhcfcca@gmail.com. Any contributions to the newsletter are eligible for a PAU.



Application For Letter of Volunteerism

From Anita (Volunteer Committee)

MEMBERS, we need your help, ideas, and talents. Even if it is only to help in some capacity at the general meetings. Please see any Board or Committee member to see what you can do to help us keep this ship afloat.



From Deena and Angela (Marketing and Public Relations)

Hello All,

Hopefully everyone continues to stay healthy! There is truly a great deal of information sent to us everyday, information changes sometimes hourly. Keeping up with it all is not an easy task but we're all doing it - THE BEST WE CAN!

I'm looking forward to the future and our Events and hopefully once again attending Howard County Childcare

and Preschool Information Fair, Kids Nearly New, Discovery Fair etc. and some day holding our own Howard County Family Childcare Conference!

Missing all our members and thankful we all were able to meet online on ZOOM last week.

Our next classes will be on line. We are looking forward to it!

Public Relations/Marketing

Deena Kinnaman

Angela Lamberti



**From Virginia (Mentoring/Networking,
Accreditation and Credentialing**

CACFP REMINDERS

Provider Number:

**Field Monitor Name & Number: FERNANDA
BRITO**

Field Monitor Phone Number: 443.850.1056

Field Monitor E- Mail:
fabrito@theplanningcouncil.org

**Every Month, by the 1ST of the month,
enrollments & enrollment renewals to:**

FERNANDA BRITO, FIELD MONITOR

THE PLANNING COUNCIL - CACFP

672 OLD MILL ROAD, #310

MILLERSVILLE, MD 21108C

Web Address: www.kidkare.com Login: 019

Password: [lower case only]

**Your Field Monitor is available as the “first”
point of contact for your customer service needs,
in the event that you are unable to reach your
Field Monitor, you may contact our offices @:**

Maryland/DC Office: Phone: 410.967.5848

VA Toll Free: 1.800.410.9774

Fax #: 410.510.1024

**Program Manager, Systems & Compliance: Lisa
Lyons – Cell: 410.967.5848**

**Program Manager, Monitor & Provider Serv.:
Vicki Reece – 1.800.410.9774, ext. 3036**

Virginia Office: Phone: 757.622.9268

Address: The Planning Council

2531 Eltham Avenue, Suite I

Norfolk, VA 23513



In MD & DC: 672 Old Mill Road, #310, Millersville, MD 21108
Phone 800.410.9774 Fax 410.510.1024

5365 Robin Hood Road, Suite 700, Norfolk, Virginia 23513
Phone 757.622.9268 Fax 757.622.4223

Human Services Planning, Development & Management Since 1941

April 28, 2020

Good Afternoon Providers:

We hope you are well as you continue to serve your community during this pandemic. Thank all of you for your patience and hard work during this unprecedented time.

The Planning Council would like to inform you of a change to our operating hours, until further notice, as follows:
Monday through Thursday – 9:00 a.m. thru 5:00 p.m., Fridays: 9:00 a.m. thru 1:00 p.m.

The Planning Council would like to send out a few reminders:

- **Community Feeding Site Eligibility:** CACFP providers are **NOT** eligible to receive meals from community feeding sites for the children in their care. Each of these programs are administered and funded through USDA Food and Nutrition Service. As an active enrolled participant in the CACFP through our sponsorship you are receiving reimbursement for meals served to enrolled children and you should not be obtaining those meal components from a community feeding site and then claiming them with your sponsor. *Note: Providers who are found to have claimed meals on the CACFP that they received from a community feeding site will receive a formal written "CAP" (Corrective Action Plan) and may be found Serious Deficient in the operation of the CACFP.*
- **Non-Congregate Meals:** Providers are eligible to serve non-congregate meals using grab-and-go meals. Providers are eligible to provide up to two meals and one snack per day per child. This means you may supply a meal or meals to children enrolled and attending prior to the COVID 19 pandemic who may not be attending your care because of the pandemic (parent home officing, etc.). Providers may offer non-congregate meals on a voluntary basis and you must record the meal(s) as follows:
 - Have the parent sign-in on your sign-in/out sheet noting they are picking up meal(s) for their child.
 - Recording the Meal in KidKare and making note of how many of the meals were non-congregate meals.
- **Reviews Continue:** Our Field Monitors are currently conducting "virtual" reviews, please make yourself available by phone for these visits. Virtual trainings are also being conducted with those providers who do not have EPCC approval and currently have no children in attendance.
- **Absence Reporting:** Providers must continue to follow TPC's absence reporting policy if you are closed and/or have no children in attendance. **You may also text your Field Monitor and mark your closures in your KidKare calendar.*

If you have any questions or concerns, please do not hesitate to contact your Field Monitor or our office.

The Planning Council-CACFP Staff



This institution is an equal opportunity provider



Small Hands Crafting

On a sheet of cardstock, have the children paint grass and lines going up that will become the stems. At the end of each stem, place a dot that will be the center of the flower. Using paint doobers or ink pads for thumb-prints, have the children make the flower petals.



May Day

Did you know that your CACFP child care provider works diligently every day to provide the proper servings of fruits and veggies?

You can help at home! Try these easy tips to promote more fruits and veggies at home.

- All forms of fruit and veggies count. When you're in the grocery store pick up fresh, dried, and canned with 100% juice.
- Try adding at least one fruit and one vegetable to every meal you eat at home.
- Even when you're on the go, there are easy make ahead fruit and veggie snacks.

Be creative! Little ones may need to try the new fruit or veggie several different ways before deciding they like it.

NATIONAL CACFP SPONSORS ASSOCIATION

Spring Scavenger Hunt: Movement on May Day

On May 1st, many countries around the world celebrate May Day as a traditional spring time festival. What's a better way to celebrate spring than to go out in nature and see all of the beautiful things happening during the season? Before you go, make a picture card of all the items you want the children to try and find. During your scavenger hunt, walk, skip, run and bounce like a spring for variation.

- Someone running
- Someone riding a bike
- Puddle
- Bird's nest
- Bird
- Kite
- Tree blossoms
- Flower
- Trail of ants
- Garden
- Butterfly
- Green leaf
- Spider web
- Caterpillar
- Something yellow
- Something round
- Animal tracks

Spring Chicken

- 1 cup macaroni (dry)
- 1 tablespoon vegetable oil
- 1 onion (chopped)
- 1 zucchini (chopped)
- 1/2 cup salsa
- 1 can chicken (drained, about 12 oz.)
- 1 can low-sodium tomatoes (undrained, about 15 oz.)
- 1 can low-sodium corn (drained, about 15 oz.)
- 1/2 cup reduced-fat cheddar cheese (shredded)

Prepare macaroni according to package directions. In a large pan over medium heat, cook onion and zucchini in the oil until soft. Stir in salsa, chicken, tomatoes, corn, and cooked macaroni. Cook for 10 minutes over medium heat. Remove from heat and stir in cheese until melted. Your one skillet meal is ready!

Recipe from USDA Mixing Bowl



CACFP is an indicator of quality child care.

www.cacfp.org

Maryland State Department of Education (MSDE)

Email from Jen Nizer

Many EPCC providers are receiving the additional funding that MSDE put in place a week ago...family child care providers are receiving an additional \$800 and child care centers are receiving an additional \$1600 from MSDE above and beyond the invoice amounts that are currently being processed. You will receive a "Invoice Detail Report". This is from MSDE and is letting you know that your money has been processed and you will receive either a direct deposit or a paper check that will come from the Comptrollers Office shortly after you receive detail report. A check will NOT be with that detail report. You will get the same thing when your invoice is processed. This money will be received before your invoice payment because they began processing them prior to the invoices being submitted.

Also, just as an FYI...

1. Conduent is fully staffed and has over 50 payment processors processing the over 3,000 invoices submitted last week.
2. The processing of these invoices is NOT an automatic process as the Child Care Scholarship (CCS) process is. This is a manual process and is being completed as fast as it can be done.
3. It is extremely important that the invoice is filled out properly and sent properly. The invoice (page 1 and 2) must be filled out completely. This should be on top of what you are sending to be paid. Under the invoice (page 1 and 2), should be the family applications that are for any new families that started during the two week period you are submitting for. DO NOT submit family applications more than one time for any family.
4. During this time, Conduent has pulled ever person they have available to process payments. If you call CCS, they will not be answering the phone. You will receive a message and a way to leave a message. We cannot guarantee that calls will be returned. The main question that they have received is "when will I receive my payment" and "did you receive my invoice". They do not have answers to either of those questions currently as they are still pulling invoices and they are also contacting every provider who has not filled out the paperwork incompletely so they can help get the right information to process the invoice.
5. If you have fax capabilities, please fax your next invoice as that goes directly into the Conduent system.

The main issue we are seeing is paperwork not being submitted properly and when that happens it takes time to go through and contact the provider to fix it. Conduent is not pushing them to the side...Conduent is contacting each and every provider and working through what is needed to get the invoice processed.

We know and understand that everyone needs their payment and Conduent is working night and day to ensure the payments get out as fast as they can.

Temperature Guidance



DEPARTMENT OF HEALTH
Robert R. Neill, Secretary
STATE DEPARTMENT OF EDUCATION
Dr. Karen Salmon, State Superintendent of Schools

Interim Guidance for Temperature and Symptom Screening at Child Care Programs Serving Children of Essential Personnel – Updated 4/27/20

In cooperation with the Maryland Department of Health and the Maryland State Department of Education, the following interim guidance has been developed to assist child care facilities in daily temperature and symptom screening without the need for Personal Protective Equipment (PPE), as recommended by the Centers for Disease Control and Prevention (CDC). This guidance may change as PPE becomes more widely available.

Temperature and symptom screening should be conducted daily on each child upon arrival to the child care facility using the following process:

- The individual child's parent/guardian who is dropping off the child should take the child's temperature upon arrival while being directly observed by child care program staff.
- Temperature checks should be conducted while maintaining social distancing to the greatest extent possible; in addition, the child's parent/guardian and any child care program staff involved in temperature checks should wear cloth face coverings as recommended by CDC.
- The child's parent/guardian should use a personal thermometer brought from home; this thermometer should only be used for that child/family and should not be handled by the child care program staff.

- After taking the temperature, the child's parent/guardian should show the temperature result to the child care program staff for recording.
- In the event that a family does not have access to a personal thermometer for their child, the parent/guardian should use a thermometer provided by the child care program; non-contact thermometers are preferred but temporal or tympanic (ear) thermometers are also acceptable.
- The parent/guardian should perform hand hygiene and don single use gloves prior to taking the child's temperature with a thermometer provided by the child care program.
- Temporal and tympanic thermometers should be cleaned and disinfected after each use and non-contact thermometers should be cleaned routinely as recommended by CDC for infection control.
- The child's parent/guardian should be asked if the child has any symptoms of COVID-19 and if there are persons in the household with symptoms of COVID-19.

Temperature Guidance (Cont.)



DEPARTMENT OF HEALTH
Robert R. Neill, Secretary
STATE DEPARTMENT OF EDUCATION
Dr. Karen Salmon, State Superintendent of Schools

- Children with a fever (100.4° or greater) or other signs of illness or who have persons in the household with symptoms of COVID-19 should not be admitted to the child care facility.

All child care program staff should monitor their temperature at home and report the temperature to the child care center director/administrator upon arrival to the facility. If a temperature is not reported, a temperature should be taken by another child care staff member following the procedure above.

Child care program staff should also be monitoring themselves for any symptoms of COVID-19 and should not enter the facility if they have a fever or other signs of illness or have persons in their household with symptoms of COVID-19.

Child Care Center Closure Recommendations

Child Care Center Closure Recommendations
4/14/2020

This guidance accompanies COVID-19 FAQs for Childcare Settings

Closure of a child care program should be based on CDC and Maryland Department of Health guidance, done in consultation with the local health department and with notification of the licensing specialist. This is not an exhaustive list of circumstances where a program should close. Details of each case may result in additional circumstances where a program should close as determined by local health department assessment of level of risk. Closure could be 14 days or more to allow for time to assess contacts for symptoms. Reopening decisions are done on a case by case basis.

Monitoring a child care program for possible COVID-19 requires close communication between program staff and parents. Parents should be encouraged to report illness within their household, children and themselves during drop-off symptom screening to help inform decisions related to site closure. Child care administrators should monitor absences among children and staff according to CDC guidance. Information regarding absences due to COVID-19 symptoms will assist child care programs when consulting with local health departments about closure.

At this time, the following is recommended:

Closure Recommendations (Cont.)

A child care site should CLOSE if there is a LABORATORY CONFIRMED COVID-19 CASE or PROBABLE CASE (i.e., a person with symptoms of COVID-19 regardless of whether they are tested). This includes but is not limited to:

1. A COVID-19 positive staff member or child;
2. A staff member or child with COVID-19 symptoms but has not been tested **OR** was tested and still awaiting test results; or
3. A child, parent/guardian, staff member, or another person was in the child care site within 48 hrs, prior to developing COVID-19 symptoms, **AND** had [close, unprotected contact](#), as defined by the CDC, with center staff and/or children.

In each of the circumstances above, the child care program should immediately begin processes for closure, contact the local health department for consultation around duration of closure and additional actions to be taken, and notify the licensing specialist.

NOTE: Children attending a child care program that needs to close due to a COVID-19 case or probable case should quarantine at home for 14 days and not seek child care in an alternative site. Program staff should also quarantine at home for 14 days. The development of COVID-19 symptoms in the program's children, parents/guardians, and staff should be monitored and reported to the program director during quarantine as this may impact when the program can re-open and when a child or staff member can return to the site.

NOTE: The length of time for closure should be determined in consultation with your local health department. Quarantine may be lifted/shortened, and the site may be able to reopen, if a person with symptoms of COVID-19 is tested for COVID-19 and results are negative.



Karen B. Sulmon, Ph.D.
State Superintendent of Schools

April 20, 2020

Dear Managers of Food Stores,

Beginning March 27, 2020, all child care programs in Maryland were closed and then those that wanted applied to reopen as an Essential Personnel Child Care (EPCC) program. This program allows child care providers to serve only Essential Personnel as defined in the Governor's Executive Order, which includes hospital staff, law enforcement, food service and supply personnel, and others.

In order to serve the children of Essential Personnel, child care providers must be able to purchase multiple forms of food and supplies such as milk, eggs, bread, etc. Purchasing a generous amount of food for the children in their care will allow the child care staff to avoid having to go to grocery stores on multiple times and on multiple days.

If your store is willing to work with these child care providers, please allow the holder of this letter to purchase food and supplies above the maximum limit that your store has identified for members of the public.

The child care provider must provide his or her state-issued child care license to show that they meet the requirements to buy above the maximum limit.

If you have any questions or wish to verify this letter, you can contact the Maryland State Department of Education, Division of Early Childhood, Office of Child Care at 410-767-7806 or by email at jennifer.silver@maryland.gov.

Thank you for your help in assisting the State of Maryland and the children of our essential personnel.

Sincerely,

Jennifer A. Nizer, M.Ed.
Director, Office of Child Care
Division of Early Childhood Education
Maryland State Department of Education

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-5442 TTY: TDD MarylandPublicSchools.org

Here are 3 three ways to contact us regarding your invoice. Please select one and we will respond.

1. Google Assistance

Form https://docs.google.com/forms/d/e/1FAIpQLSfysBCp6h-sSFq_ysQwVhH569TistyameJCEK8HD4hITJqmtA/viewform

2. Send an e-mail to earlychildhood.msde@maryland.gov

3. Call us at one of these numbers. Calls can be made M-F between 9am and 4pm.

(410) 767-1664

(410) 767-7805

(410) 767-0583

(410) 767-7798

(410) 767-7128

[Click here to go to MSDE website for COVID-19 Updates](#)

Contacting the Division Branches

Office of Child Care –
earlychildhood.msde@maryland.gov

Early Learning Branch
early.learningbranchesmsde@maryland.gov

Collaboration and Program Improvement Branch
– collaboration.programimprovement@maryland.gov

Licensing – licensingocc.msde@maryland.gov

Credentialing –
credentialocc.msde@maryland.gov or 1-866-243-8796

Subsidy – ccscentral@conduent.com or 1-866-243-8796

Maryland EXCELS – info@marylandexcels.org

Tuesday Tidbits - April 21, 2020

RECIPES

CRAFT

ACTIVITIES

HCFCCA FUNDRAISERS

HCFCCA Shaklee Fundraiser



The Shaklee Difference, Always Safe, Always Works, Always Green We are offering our members the option to use Shaklee Products; you can feel confident that they are safe, they work and that they are also green. All with a money back guarantee! Help support a great cause: Click the button below to place an order.

HCFCCA Shaklee Fundraiser

STEP 3: Kill Germs & Viruses

BASIC-G® GERMICIDE + SPRAY BOTTLE

- Powerful multipurpose germicide to disinfect, clean, and deodorize.
- Effective against 30 types of bacteria and 26 types of viruses, including human coronavirus.*²

**TOUGH ON GERMS & VIRUSES
INCLUDING HUMAN
CORONAVIRUS (COVID-19)***



HCFCCA INFORMATION AND EVENTS

CONTACT US

Howard County Family Child Care Association

HCFCCA

P.O. Box 2154

Columbia, MD 21045

(301) 776-4841

You are a member of HCFCCA, this entitles you to our monthly newsletter.

[Unsubscribe](#)