

No Images? [Click here](#)



OUR NEXT GENERAL MEETING

Date: October 3rd

Time: 6:30 pm

Topic: The Path for Quality Childcare

Location: Howard County Community College

Room:100

For Directions click here.

**Newsletter Volume 40, Issue 3,
October 2019**

**Our next Board Meeting is October 10th.
It will be a Zoom Meeting.**

Please RSVP to Rhonda Watson.

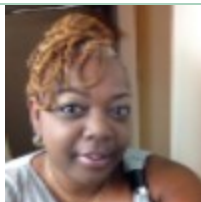
[**Visit Us on the Web**](#)

[**Board of Directors**](#)

[**Committee Chairpersons**](#)

[**Provider Resources**](#)

Click on the button above to get information on
our Board & Committee Members.





From Rhonda (President)

Happy October

This is one of the busiest months.

Since it is hard for some of you to attend our mentoring meetings, we have dedicated this class to helping you receive all of the information you will need to advance your childcare career. We will be offering education and help with Credentialing, Excels, and NAFCCA Accreditation.

We have our first fundraiser of the year, Krispy Kreme donuts and coffee. This fundraiser is targeted to offset the cost of becoming a non-profit.

I would like to remind everyone when you win a donation from HCFCCA it is your responsibility to contact the donor and thank them for the donation. I will be providing contact information either enclosed in the gift or via email. This type of courtesy will help us to continue receiving donations. The October donation is from the Laurel House of Horror. This is a haunted house. If haunted houses are NOT your thing, please pass and don't collect a ticket.

We have two board positions we are trying to fill. We are still looking for someone to represent us with MSFCCA. We are also looking for someone to become Secretary. If you are interested in these positions please contact me at hcfccabusiness@gmail.com

I have been contacted by several people in reference to our website. Finally, we have someone that has offered to gather the information and corrections then pass them along to the company that handles our

updates. It will take 2-3 weeks before you see all of the changes/corrections. Our provider list is the first priority. I worked on the provider list so information on the website will be as accurate as possible. If you didn't renew by the meeting in September you will be added in our next month update.

Just a friendly reminder, please remember to renew your membership when it is due. You will have until the next general meeting to pay for your membership in order to get credit for present class. If it is not paid for at the general meeting you will not be able to take that class. If payment is not made you will also be removed from our list which means, you will not receive any correspondence. Your name will also be removed from our provider list on our website. Once removed it is not an automatic process to add you back on. It will take about two months. When attending the meeting and VP of Membership is not available the only people who can collect your payment are the Treasure and the President. Your membership cards are only given by VP of Membership.

Did you know you can earn a PAU by placing an article in our newsletter? If you have any questions please contact Melissa at newsletterhcfcca@gmail.com

Are you ready for another diaper, coat and food drive? I will need someone to head these drives. If you are interested please contact me at hcfccabusiness@gmail.com





From Uyen (VP of Education)

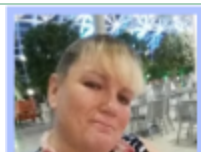
The topic of this class is The Path for Quality Childcare. Let us help you move your childcare to the next level. Fill out the questionnaire attached to Virginia's article to find out what you should bring to the meeting. If you are not interested in moving to the next level please bring your handbook, daily schedule and contract so that you can help others.

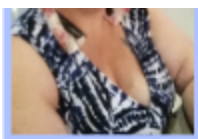


From Aisha (Vice President of Membership)

If you need to change your name, address, phone number, email address or you are missing a certificate please contact the VP of Membership at hcfccavpmembership@gmail.com

Please check your email for renewal information. Be sure to pick up your receipt and new cards after you have renewed.





Family Child Care

is not **Babysitting**.

It's not comparable

to any **child care center**.

IT'S FAMILIES in

relationships

with a **PROFESSIONAL** care provider

in an **environment**

that becomes, **BY DESIGN**

a second home,

and a whole **BUNCH** of **PEOPLE**

partnering, trusting, caring

and educating each other.

From Melissa (Newsletter Editor)

Newsletter Deadlines

Due Date

Newsletter Month

October 13th

November

November 17th

December

December 22nd

January

January 12th

February

February 16th	March
March 15th	April
April 12th	May
May 17th	June
July 15th	Summer Newsletter

Please send your newsletter contributions to newsletterhcfcca@gmail.com. Any contributions to the newsletter are eligible for a PAU.



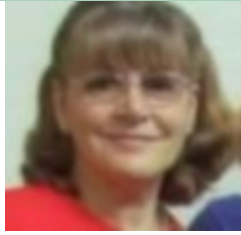
HCFCCA would like to help you showcase your second business. Advertise in our monthly newsletter. Advertising is open for members of HCFCCA and non members.

Advertisement Size	HCFCCA Member	Non Member
Full Page	\$20.00	\$30.00
Half Page	\$15.00	\$20.00
Quarter Page	\$12.00	\$15.00
Business Cards	\$8.00	\$10.00

Send your advertisement to newsletterhcfcca@gmail.com. Formats that we accept are JPG and word documents. We cannot at this time accept anything in a pdf format. Ads with photos imbedded cannot be used. However, if you send the photo separately it can be attached to the ad. Be sure to include a contact number or email if any questions come up about your advertisement.. Please send your payment to

HCFCCA
ATTN Treasure/Advertisements
PO BOX 2154
Columbia MD 21045

Confirmation of payment will be made before your article is placed in the newsletter. Make sure your payment and advertisement are received before the newsletter deadline. Please write advertisement on the memo line of your check.



Application For Letter of Volunteerism

From Anita (Volunteer Committee)

**Help! I need to earn a Professional Activity
Unit (PAU)**

“How can I earn a Professional Activity Unit (PAU) for the Maryland Credential Program?” To help you meet your need for these PAUs, listed below are events that are coming up. Your attendance at any of these events will earn you a PAU. You must work the entire event or the time slot assigned. To sign up for any of these events listed in the first group, please contact Deena Kinnaman-dloveshearts@ aol or Angela Lamberti-atlamberti@aol.com.

January 2020 Children on Board usually at the Ten Oaks Ballroom

**January/February Road to Kindergarten/Launch into learning Parent workshops
Held at 3 schools in Howard County and PAU issued by Joan Johnson****

March/April 2020 Nearly New Sales at the Howard County Fair Grounds

March/April 2020 Discovery Fair (PAU issued by Joan Johnson)

****Child care will be offered at all sessions. All workshop work times are 6:00 pm to 8:00 pm. To sign up for these, please contact Joan Johnson. Workshops are held**

in January and February.

Remember, being Credentialed is money in your pocket and a good selling item to parents. You must also be part of the Credential program to be in the EXCELS program. Time you spend helping on committees for HCFCCA can also be tracked and submitted for a PAU when 6 hours of time or a donation at 6 meetings to our Hospitality table has been earned. There are many opportunities to help.

PRESS THE BLOCK UNDER MY PICTURE TO ACCESS THE PRINTABLE TIME TRACKING FORM

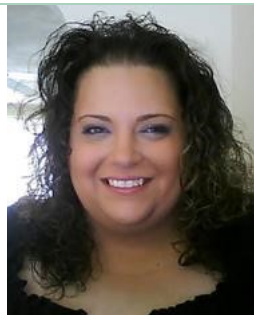




From Deena and Angela
(Marketing and Public Relations)

We just wanted to thank our FABULOUS volunteers for coming out and supporting HCFCCA at the Nearly New Sale on Saturday!

Lisa McCourry, Marylou Grimm, Victoria Herring and Afshan Masood thank you for your time. Don't forget to have me sign your volunteer sheet for PAU credit hours.



From Jody
(MSFCCA Director)

[MSFCCA Online Registration](#)

[MSFCCA Conference Mailer](#)





**From Virginia (Mentoring/Networking,
Accreditation and Credentialing)**

**Please check your email or below for
important information each provider will
need to gather before October's class.**

Get Ready for HCFCCA's October Meeting

Read the information below and check the box that best fits your needs to help you work on a Professional Development Plan. Bring the items suggested to the meeting in October. To print the questionnaire click on the button below.

PRINT Path to Quality Childcare Questionnaire

Get Ready for HCFCCA's October Meeting

Bring the items suggested to the meeting in October.
To print this questionnaire click on the green button
above.

1. Are you participating in the Maryland Credential
Program? ☐ Yes ☐ No

If yes do you want to work on moving up the ladder?
☐ Yes ☐ No

If yes – bring your current certificate to the meeting and
the letter you received.

Bring copies of our current certificates for this
credential year only and any PAU's.

If No – do you want to become a Credentialed
Provider? ☐ Yes ☐ No

If yes – bring all your training certificates from the last
5 years. If you have attended college

Bring a transcript. Bring a copy of your license and one
sign in sheet from your childcare. Bring a copy of any
PAU's you have earned this year. Click on this link to
print the application form.

https://earlychildhood.marylandpublicschools.org/system/files/filedepot/3/credentialapplication_doc.111.11.pdf

2. Are you participating in the Maryland EXCELS program? ☐ Yes ☐ No

If yes do you want to move up? _____ Yes
 _____ No

If yes bring a copy of your current certificate, your handbook, contract and daily schedule. If you have access to a laptop computer bring that too.

If no do you want to join EXCELS?
 _____ Yes _____ No

If yes, bring your handbook, contract and daily schedule. If you have access to a laptop computer bring that too. Try and register online before the class at: <https://www.marylandexcels.org/>

3. Are you interested in becoming Nationally Accredited?
☐ Yes ☐ No

If yes are you Credentialed at a level 2 or higher?
 _____ Yes _____ No

If yes click on this link to print the application for self-study.

<https://www.nafcc.org/file/d420219a-720f-4415-8ba4-06067873f8ec>

Click on this link to print the application for Accreditation Support Fund.

https://earlychildhood.marylandpublicschools.org/system/files/filedepot/3/occ_278_national_accreditation_oct2016.pdf

If no – go to step one and select move up the ladder, if yes bring a copy of your license and paper to work on an accreditation work plan. You will also need to join NAFCC.

4. If you have achieved the level you desire in Credentialing and Excels and don't wish to pursue NAFCC accreditation then please bring your Handbook, Contract and Daily Schedule and be prepared to help your fellow providers at one of the breakout areas.

If you cannot get the forms to print a few copies will be available at the meeting.

**Walk with your fellow providers and help support
Howard County Families dealing with Autism**

**How to Register for the 13th Annual HCAS Walk and 5K
Run at Centennial Park on October 5th**

Go to: <http://www.howard-autism.org/>

Clink on the Walk&5K Button

**Follow the registration steps and when you get to step 3 JOIN OUR TEAM –
Howard County Family Child Care**

Share the information with your families and get them to donate.

DON'T MISS OUT!

- Register by **September 14** to be guaranteed a T-Shirt!
- Early packet pick-up **October 3, 5:00-8:00pm** at RoadRunner Sports, 6630-C Marie Curie Drive, Elkridge, MD. Special savings on Road Runner purchases that evening!
- **Online registration closes October 3 at noon!** On-site registration will be available on October 5th at the evening beginning at 9:00am

THANK YOU FOR BEING PART OF THIS EVENT!

For more than 25 years, the Howard County Autism Society (HCAS) has served individuals on the autism spectrum, their families and the community. HCAS:

- Provides information, support and advocacy

- Promotes an awareness of autism that values the dignity and uniqueness of each individual; and
 - Works to improve the quality of and access to services and educational opportunities throughout an individual's lifespan
-
- **Questions?** Email info@howard-autism.org or call 410-290-3466.

Show your support for the Howard County Autism Society's Walk & 5K Run

**How:
Buy a Puzzle Piece from Anita or Virginia**

**When:
At the October General Meeting
October 3rd, 2019**

**How Much:
JUST \$1.00!!!**

**Your name will be written on the die-cut
puzzle piece and displayed at the Walk
on October 5th at Centennial Park!**

CACFP REMINDERS

Provider Number:

**Field Monitor Name & Number: FERNANDA
BRITO**

Field Monitor Phone Number: 443.850.1056

Field Monitor E- Mail:
fabrito@theplanningcouncil.org

**Every Month, by the 1ST of the month,
enrollments & enrollment renewals to:**

FERNANDA BRITO, FIELD MONITOR

THE PLANNING COUNCIL - CACFP

672 OLD MILL ROAD, #310

MILLERSVILLE, MD 21108

C

Web Address: www.kidkare.com Login: 019
Password: [lower case only]

**Your Field Monitor is available as the “first” point
of contact for your customer service needs, in the
event that you are unable to reach your Field
Monitor, you may contact our offices @:**

Maryland/DC Office: Phone: 410.967.5848

VA Toll Free: 1.800.410.9774

Fax #: 410.510.1024

**Program Manager, Systems & Compliance: Lisa
Lyons – Cell: 410.967.5848**

**Program Manager, Monitor & Provider Serv.:
Vicki Reece – 1.800.410.9774, ext. 3036**

Virginia Office: Phone: 757.622.9268

Address: The Planning Council

2531 Eltham Avenue, Suite I

Norfolk, VA 23513

By the 1st (but no later than the 3rd) the following items should be complete:

- **Claims should be reviewed for accuracy and submitted in KidKare.**
 - **Reports > Meals and Attendance > Food Served > Month > Run, and/or**
 - **Reports > Meals and Attendance > Claimed Food and Attendance > Run, then submit**
 - **Food Program > Send to Sponsor > Read and Agree to Terms of Submission > Send**
- **Enrollments for “Pending” & “Expiring or Expired” children should have been mailed to your Field Monitor at the address listed above – *NOTE: Infant Enrollments with incomplete Infant Waivers will not be processed and may cause result in loss of reimbursement for that infant’s meals.**

After your Claim is submitted and processed, remember to:

- **After the 15th of each month, Review your Claim Summary and Error Report in KidKare under: Reports > Claim Statements > Claim Summary & Error > Select Month.**
- **You must report any errors or claim reductions to your Field Monitor within five (5) days of receipt of your claim reimbursement.**
- **Look for Claim Payment Updates via your “kidkare” message box.**

***PLEASE READ - IMPORTANT: Per TPC/CACFP General Policies, Section 6 - You must call the absence hotline in our VA office @ 1-800-477-3993, ext. 3070 when you are planning to be out of your home during a meal service period, are closed for the day and/or have no children in attendance. At the time leave your name, provider number, and the state in which you live, and the dates and times you will be away.**

Welcome to the Child & Adult Care Food Program

“Where healthy eating becomes a habit”

In addition to the nutrition education offered by your individual Field Monitor, here are some helpful links to resources and educational materials:

- **The Planning Council’s Website – Children’s Services:**

<http://www.theplanningcouncil.org>

- **Entering claim data, enrolling children, reviewing reports, etc.**

www.kidkare.com

<https://help.kidkare.com/help>

Like KidKare on Facebook for news and updates.

- **Nutrition and Wellness Tips for Young Children – Provider Handbook for the Child and Adult Care Food Program (Team Nutrition Resource Library):**

<http://www.teamnutrition.usda.gov/Resources/nutritionandwellness.html?>

[goback=.gmp 1807282.gde 1807282 member 2 04783361](#)

- Feeding Infants – A Guide for Use in the Child Nutrition Programs

http://teamnutrition.usda.gov/Resources/feeding_infants.pdf

- Redleaf Institute – Early Child Care Resources & Publications:

www.redleafpress.org

- Tom Copeland - the nation's leading expert on family child care business issues and former director of Redleaf National Institute.

www.tomcopeland.net

- Maryland Family Network

http://www.mdchildcare.org/mdcfc/providers/provider_s/childcare.html

- IRS Website – Publication 587 – Business Use of Your Home:

www.irs.gov

THIS INSTITUTION IS AN EQUAL
OPPORTUNITY PROVIDER

•

Maryland State Department of Education(MSDE) Corner

The Division of Early Childhood Development has a new name.....**The Division of Early Childhood!!!**

Understanding the roles and responsibilities of the Division of Early Childhood and its branches can make finding the assistance and answers you need much easier. Under the direction of Assistant State Superintendent Steven Hicks, the Division is responsible for early care and education in Maryland. The main mission of the Division is to improve early education in Maryland so that young children are well prepared for school.

OFFICE OF CHILD CARE - Jennifer Nizer, M. Ed.,
Director

Licensing Branch - Louis 'Lou' Valenti, Branch Chief

Child Care Subsidy Branch - Rene Williams, Branch Chief



Credentialing Branch - Angeline Bishop-Oshoko, Branch Chief

Early Learning Branch - Judy Walker, Branch Chief



Maryland EXCELS - Lindi Budd, Branch Chief

Collaboration and Program Improvement Branch -
Cynthia LaMarca Lessner, Branch Chief

Contacting the Division Branches

Office of Child Care –
earlychildhood.msde@maryland.gov

Early Learning Branch
[early.learningbranchesmsde @maryland.gov](mailto:early.learningbranchesmsde@maryland.gov)

Collaboration and Program Improvement Branch
– [collaboration.programimprovement
@maryland.gov](mailto:collaboration.programimprovement@maryland.gov)

Licensing – licensingocc.msde@maryland.gov

Credentialing –
credentialocc.msde@maryland.gov or 1-866-243-
8796

Subsidy – ccscentral@conduent.com or 1-866-
243-8796

Maryland EXCELS – info@marylandexcels.org

**IMPACT Summer Edition (Division of
Early Childhood Newsletter)**

Tuesday Tidbits: August 27, 2019

Tuesday Tidbits September 10, 2019

RECIPES

CRAFT

HCFCCA FUNDRAISERS

HCFCCA Shaklee Fundraiser



The Shaklee Difference, Always Safe, Always Works, Always Green We are offering our members the option to use Shaklee Products; you can feel confident that they are safe, they work and that they are also green. All with a money back guarantee! Help support a great cause: Click the button below to place an order.

HCFCCA Shaklee Fundraiser

CONTACT US

Howard County Family Child Care Association
HCFCCA
P.O. Box 2154
Columbia, MD 21045
(301) 776-4841

You are a member of HCFCCA, this entitles you to our monthly newsletter.

[Unsubscribe](#)